

(MINES AND GEOSCIENCES BUREAU, REGION XIII) Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Supply and Delivery of Common-use Office Supplies and Equipment (CSE) available at PS DBM	FAD/GD/MSESDD/MMD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	3345530.36	3345530.36		Refer to APP CSE submitted to virtual store
	Supply and Delivery of Common-use Office Supplies and Equipment (CSE) not available at PS DBM	FAD/GD/MSESDD/MMD	NO	Shopping	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	9808416.65	9808416.65		Refer to APP CSE submitted to virtual store
50201010-00	Travelling Expenses	FAD/GD/MSESDD/MMD	NO	Shopping	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	5058000	5058000		Domestic and Foreign Travel
50202010-01	Training Expenses												
	a. Geo Convention	GD	NO	Shopping	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	160000	160000		
	b. PSEM Convention	MMD/MSESDD	NO	Shopping	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	200000	200000		
	c. PICPA & GACPA Convention	FAD	NO	Shopping	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	20000	20000		
	d. PhiChe Convention	GD	NO	Shopping	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	33000	33000		
50203010-01	ICT-Office Supplies Expense												
	a. Supply and delivery of ICT Supplies and Equipment	FAD/GD/MSESDD/MMD	NO	Shopping	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	1547000	1547000		
50203080-00	Medical, Dental and Laboratory Expense												
	a. Supply and delivery of Laboratory supplies	GD/LAB	NO	Shopping	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	292000	292000		
50203090-00	Fuel, Oil and Lubricant Expense												
	a. Supply of Fuel, Oil and Lubricants	FAD/GD/MSESDD/MMD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	1003000	1003000		Procurement of Fuel for a day-to-day office operation
50203990-00	Other Supplies and Materials Expense												
	a. Supply and delivery of T-shirts.	FAD/GD/MSESDD/MMD	NO	Shopping	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	36000	36000		Supply and delivery of T-shirts for womens months Celebration.
	b. Printing of Official Receipts.	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	12000	12000		Procurement of Official Receipts at the National Printing Office.
	c. Procurement of Checkbooks.	FAD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	8000	8000		Checkbooks at Land Bank of the Philippines for MDS Accounts.

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	a. Procurement of Security Services	FAD	YES	NP-53.9 - Small Value Procurement	November, 2023	N/A	January, 2024	December, 2023	GoP	930000	930000		For maintenance of security of the office properties and employees.
50212990-99	Other General Services-ICT Services												
	a. Procurement of contractual services for IT unit	ORD	YES	Shopping	November, 2023	N/A	January, 2024	December, 2023	GoP	1074000	1074000		
50212990-99	Other General Services												
	a. Procurement of Contractual Services	FAD/GD/ MSESDD/	NO	Shopping	November, 2023	N/A	January, 2024	December, 2023	GoP	3314000	3314000		
	b. Procurement of Consultancy Services	FAD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	100000	100000		For Integrated Management System (IMS)
50213040-01	Repairs and Maintenance-Building												
	a. Procurement of Supplies, Materials and Labor for the repair of Office Buildings	FAD/GD/ MSESDD/ MMD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	894000	894000		For repair and maintenance of office buildings.
50213050-14	Repairs and Maintenance-Technical and Scientific Equipment												
	a. Labor and Materials for the repair of Technical and Scientific Equipment	GD/MSESDD/ MMD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	49000	49000		For repair and Technical and Scientific Equipments such Drone, XRF, ETC.
50213060-01	Repairs and Maintenance-Motor Vehicle												
	a. Labor and Materials for scheduled Preventive Maintenance of Motor Vehicles including motorcycles	FAD/GD/ MSESDD/ MMD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	400000	400000		For annual preventive maintenance of Office vehicles and motorcycles.
	b. Procurement of Car Batteries	FAD/GD/ MSESDD/ MMD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	30000	30000		For Maintenance of Office vehicles and Generator sets.
	c. Procurement of Tubeless tires	FAD/GD/ MSESDD/ MMD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	90000	90000		For Maintenance of Office vehicles.
50215010-01	Taxes Duties and Licenses												
	a. Renewal of vehicle LTO registration	FAD/GD/ MSESDD/ MMD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	30600	30600		For renewal of vehicle registration.
	b. conduct of vehicle smoke emission test	FAD/GD/ MSESDD/ MMD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	5400	5400		For renewal of vehicle registration.
50215020-00	Fedality Bond Premiums												
	a. Bond premium for accountable officers	FAD/GD/ MSESDD/ MMD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	65000	65000		For renewal of fedality premiums for bonded officials and employees.
50215030-00	Insurance Expense												
	a. renewal of Vehicle insurance to GSIS	FAD/GD/ MSESDD/ MMD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	100000	100000		For renewal of vehicle insurance coverage premiums.
	b. Renewal of Building insurance a	FAD/GD/ MSESDD/ MMD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	133000	133000		For renewal of building insurance coverage premiums and its contents.
50216010-00	Labor and Wages												
	a. Hiring of laborers and guides for Geosciences field activities	GD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	584000	584000		Hiring of laborers and guides for Geosciences field activities such as quadrangle mapping, etc.

50299010-00	Advertising Expense												
	a. Radio Program	FAD/GD/ MSESDD/ MMD	NO	Shopping	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	61000	61000		For weekly radio program.
50299020-00	Printing and Publication Expense												
	a. Tarpauline Printing Services	FAD/GD/ MSESDD/ MMD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	6000	6000		Printing of Tarpauline for various office ativities
	b. Procurement of printing and publication services.	FAD/GD/ MSESDD/ MMD	NO	Shopping	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	8000	8000		For printing of IEC materials and publication of Office Memorandums and Orders.
	c. Supply and delivery of Geohazard Signages.	GD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	30000	30000		Printing of Signages for geohazared areas
50299030-00	Representation Expense												
	a. Catering services.	FAD/GD/ MSESDD/ MMD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	329000	329000		For Catering services of various office meetings and seminars
	b. Snacks and Lunch.	FAD/GD/ MSESDD/ MMD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	100000	100000		For staff meetings.
50299040-00	Transporation and Delivery Services	FAD/GD/ MSESDD/ MMD	NO	Shopping	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	644000	644000		For freight and handling of vehicle from diso for smoke emission in surigao city and delivery of office supplies to diso satelite office.
50299050-01	Rent Expense-Building and Structures												
	a. Building Rental	FAD/GD/ MSESDD/ MMD	YES	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	454200	454200		Rental of Dinagat Island Satelite Office (DISO) Building.
50299050-03	Rent Expense-Motor Vehicle												
	a. Vehicle rental.	FAD/GD/ MSESDD/ MMD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	488000	488000		For various office activities in cases of no available vehicle.
50299070-99	Other Subscription Expense												
	a. Philweb and Zoom subscription	FAD/GD/ MSESDD/ MMD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	120000	120000		Renewal of subscription for 2024.
50299990-99	Other Maintenance and Operating Expense												
	a. Repair of office equipment.	FAD/GD/ MSESDD/ MMD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	80000	80000		For Airconditioning Units, Computers, Laptops, Printers and Generator Sets. (Annual PMS or regular repair)
	b. Supply and delivery Airconditioning Unit-Window type	FAD/GD/ MSESDD/ MMD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	25000	25000		For Guest House
	c. Supply and delivery of Airconditioning Unit-Split type	FAD/GD/ MSESDD/ MMD	NO	NP-53.9 - Small Value Procurement	Within the Fiscal Year of 2024	N/A	Within the Fiscal Year of 2024	Within the Fiscal Year of 2024	GoP	30000	30000		For the Office of the Regional Director.
	Procurement of 4x4 Brand New M/T Pick-up Truck	FAD/GD/ MSESDD/	YES	Competitive Bidding	11/07/2023	12/05/2023	January, 2024	January, 2024	GoP	1800000		1800000	For official use of technical personnel

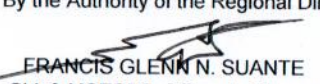
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