



Republic of the Philippines
Department of Environment and Natural Resources
MINES AND GEOSCIENCES BUREAU
CARAGA Region
Km. 2, National Highway, Surigao City



INFORMATION INVENTORY 2017 AND 2018

agency_abbrev	agency_name	title	description	file_format	online_publication	location_or_url	disclosure	original_data_owner	data_maintainer	date_released (or coverage)	frequency_of_update
Agency abbreviation	Name of agency (spelled out)	Title of the information	Description of the information	CSV, XLS, SHP, KML, TXT, PDF, DOC, etc.	Yes/No	Location of published information or URL for direct download	Whether the information is either of the following: - public : info can be disclosed for public consumption regardless of identity - exception : info is under the Exceptions List - internal : info only for agency consumption - with fee : info can be disclosed but with corresponding charges based on the agency's mandate/policies/business model - limited : info, upon verification of the	Agency or office who originally owns the information	Unit responsible for the information	The date when the information was initially released (YYYY-MM-DD)	Daily, Annually, Biannually, Quarterly, Monthly
MGB	Mines & Geosciences Bureau	Regional Memorandum	REGIONAL MEMO. 2018-01: DIGITAL COPIES OF THE REPORTORIAL OBLIGATIONS UNDER SECTION 270 OF THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES ADMINISTRATIVE ORDER NO. 2010-21	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/REGIONAL-MEMO-2018-01.pdf	public	MGB-Caraga	MMD-MTSS	2018-02-21	
MGB	Mines & Geosciences Bureau	Regional Memorandum	REGIONAL MEMO. 2018-02: STANDARD FORMAT FOR ANNUAL LAND USE REPORT	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/REGIONAL-MEMO-2018-02.pdf	public	MGB-Caraga	MMD-MTSS	2018-02-21	
MGB	Mines & Geosciences Bureau	Regional Memorandum	REGIONAL MEMO. 2018-03: STANDARD FORMAT FOR ANNUAL AND QUARTERLY STATUS REPORT	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/REGIONAL-MEMO-2018-03.pdf	public	MGB-Caraga	MMD-MTSS	2018-03-21	

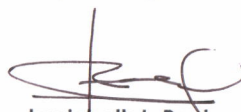
MGB	Mines & Geosciences Bureau	Regional Memorandum	REGIONAL MEMO. 2018-04: PRO FORMA REQUIREMENTS FOR ALL THE REPORTORIAL OBLIGATIONS UNDER SECTION 270 OF THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES ADMINISTRATIVE ORDER NO. 2010-21	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/REGIONAL-MEMO.-2018-04.pdf	public	MGB-Caraga	MMD-MTSS	2018-03-21	
MGB	Mines & Geosciences Bureau	Regional Memorandum	REGIONAL MEMO. 2018-05: ACCOUNT NAME/PAYEE TO BE INDICATED IN ISSUING CHECKS AND OTHER INSTRUMENTS FOR THE SETTLEMENT/PAYMENT OF FEES, REMITTANCES AND OTHER FINANCIAL OBLIGATIONS TO MINES AND GEOSCIENCES BUREAU, REGIONAL OFFICE NO. XIII.	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/REGIONAL-MEMO.-2018-05.pdf	public	MGB-Caraga	FAD-FINANCE	2018-05-25	
MGB	Mines & Geosciences Bureau	Regional Memorandum	REGIONAL MEMO. 2018-06: EXCLUSION IN UMPIRING FEE COMPUTATION THE SUSPENSION OF LOADING DAY(S) UNDER FORCE MAJEURE	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/REGIONAL-MEMO.-2018-06.pdf	public	MGB-Caraga	MMD-MTSS	2018-05-28	
MGB	Mines & Geosciences Bureau	Regional Memorandum	REGIONAL MEMO. 2018-07: PAYMENT OF VERIFICATION FEE FOR MINING RIGHTS VERIFICATION/VALIDATION	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/REGIONAL-MEMO.-2018-07.pdf	public	MGB-Caraga	MMD-MTSS	2018-07-26	
MGB	Mines & Geosciences Bureau	Regional Memorandum	REGIONAL MEMO. 2018-08: REVISED PROCEDURAL GUIDELINES IN SHIPMENT VERIFICATION/MONITORING OF MINERALS / MINERAL PRODUCTS AND BY-PRODUCTS INCLUDING TAILINGS	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/REGIONAL-MEMO.-2018-08.pdf	public	MGB-Caraga	MMD-MTSS	2018-09-06	
MGB	Mines & Geosciences Bureau	Regional Memorandum	SDMP REGIONAL MEMO. 2018-01: SOCIAL DEVELOPMENT AND MANAGEMENT PROGRAM (SDMP)/COMMUNITY DEVELOPMENT PROGRAM (CDP)	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/SDMP-REGIONAL-MEMORANDUM-2018-01.pdf	public	MGB-Caraga	MSESDD-SDS	2018-01-23	
Citizens Charter	Mines & Geosciences Bureau	Citizens Charter: Area Status and Clearance for Mining Rights Application (MPSA, EP & AFTA) (Updated 2018)	Citizens Charter: Area Status and Clearance for Mining Rights Application (MPSA, EP & AFTA) (Updated 2018)	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/Area-Status-Clearance.pdf	public	MGB-Caraga	FAD	2018-02-09	
Citizens Charter	Mines & Geosciences Bureau	Citizens Charter: Issuance of Ore Transport Permit (Updated 2018)	Citizens Charter: Issuance of Ore Transport Permit (Updated 2018)	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/Ore-Transport-Permit.pdf	public	MGB-Caraga	FAD	2018-02-09	

Citizens Charter	Mines & Geosciences Bureau	Citizens Charter: ISSUANCE OF SAFETY ENGINEERS AND SAFETY INSPECTORS PERMIT (Updated 2018)	Citizens Charter: ISSUANCE OF SAFETY ENGINEERS AND SAFETY INSPECTORS PERMIT (Updated 2018)	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/Safety-Engineer.pdf	public	MGB-Caraga	FAD	2018-02-09	
Citizens Charter	Mines & Geosciences Bureau	Citizens Charter: Purchaser's License and Purchase, Move and Transfer Explosives (Updated 2018)	Citizens Charter: Purchaser's License and Purchase, Move and Transfer Explosives (Updated 2018)	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/Explosive.pdf	public	MGB-Caraga	FAD	2018-02-09	
Citizens Charter	Mines & Geosciences Bureau	Citizens Charter: Geohazard Certification (Updated 2018)	Citizens Charter: Geohazard Certification (Updated 2018)	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/Geohazard-Certification.pdf	public	MGB-Caraga	FAD	2018-02-09	
Citizens Charter	Mines & Geosciences Bureau	Citizens Charter: SOLIDWASTE DISPOSAL/SANITARY LANDFILL FACILITY ASSESSMENT (Updated 2018)	Citizens Charter: SOLIDWASTE DISPOSAL/SANITARY LANDFILL FACILITY ASSESSMENT (Updated 2018)	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/Solidwaste.pdf	public	MGB-Caraga	FAD	2018-02-09	
Certification	Mines & Geosciences Bureau	Certification: BS EN ISO 9001:2015	Certification: BS EN ISO 9001:2015	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/MGB13-ISO-9001-Certification.pdf	public	MGB-Caraga	FAD	2018-02-09	
MGB13	Mines and Geosciences Bureau - Regional Office 13	Press Conference	Press Conference 2018 - 1st Quarter	n/a	Yes	http://www.mgbr13.ph/index.php/2018/03/21/mgb-rxiii-credo-cmcrci-and-cmshc-hold-1st-quarterly-press-conference/	public	MGB13	MSESDD	2018-03-21	Quarterly
MGB13	Mines and Geosciences Bureau - Regional Office 13	Press Conference	Press Conference 2018 - 2nd Quarter	n/a	Yes	http://www.mgbr13.ph/index.php/2018/07/04/mgb-rxiii-credo-and-psem-hold-press-conference-in-surigao-city/	public	MGB13	MSESDD	2018-07-04	
MGB13	Mines and Geosciences Bureau - Regional Office 13	Procedures Manual	Procedures Manual: FAD - ALTERNATIVE PROCUREMENT PROCEDURE	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/PROCEDURES-MANUAL-FAD-ALTERNATIVE-PROCUREMENT-PROCEDURE-.pdf	public	MGB13	FAD	2017-10-01	

MGB13	Mines and Geosciences Bureau - Regional Office 13	Procedures Manual	Procedures Manual: FAD - CALIBRATION	PDF	no	http://www.mgbri3.ph/wp-content/uploads/2018/09/PROCEDURES-MANUAL-FAD	public	MGB13	FAD	2017-12-01	
MGB13	Mines and Geosciences Bureau - Regional Office 13	Procedures Manual	Procedures Manual: FAD - CONTROL OF SUPPLIERS	PDF	no	http://www.mgbri3.ph/wp-content/uploads/2018/09/PROCEDURES-MANUAL-FAD-CONTROL-OF-SUPPLIERS-.pdf	public	MGB13	FAD	2017-11-01	
MGB13	Mines and Geosciences Bureau - Regional Office 13	Procedures Manual	Procedures Manual: FAD - LEAVE PROCESSING	PDF	no	http://www.mgbri3.ph/wp-content/uploads/2018/09/PROCEDURES-MANUAL-FAD-LEAVE-PROCESSING.pdf	public	MGB13	FAD	2017-10-01	
MGB13	Mines and Geosciences Bureau - Regional Office 13	Procedures Manual	Procedures Manual: FAD - PREVENTIVE MAINTENANCE OF FACILITIES AND SERVICE VEHICLES	PDF	no	http://www.mgbri3.ph/wp-content/uploads/2018/09/PROCEDURES-MANUAL-FAD-PREVENTIVE-MAINTENANCE-OF-FACILITIES-AND-SERVICE-VEHICLES.pdf	public	MGB13	FAD	2017-12-01	
MGB13	Mines and Geosciences Bureau - Regional Office 13	Procedures Manual	Procedures Manual: FAD - TRAINING	PDF	no	http://www.mgbri3.ph/wp-content/uploads/2018/09/PROCEDURES-MANUAL-FAD-TRAINING-.pdf	public	MGB13	FAD	2017-11-01	
MGB13	Mines and Geosciences Bureau - Regional Office 13	Procedures Manual	Procedures Manual: GSD - ISSUANCE OF GEOHAZARD CERTIFICATION	PDF	no	http://www.mgbri3.ph/wp-content/uploads/2018/09/PROCEDURES-MANUAL-GSD-ISSUANCE-OF-GEOHAZARD-CERTIFICATION.pdf	public	MGB13	GSD	2017-10-01	
MGB13	Mines and Geosciences Bureau - Regional Office 13	Procedures Manual	Procedures Manual: GSD - ISSUANCE OF REPORT - CERTIFICATION OF ANALYSIS	PDF	no	http://www.mgbri3.ph/wp-content/uploads/2018/09/PROCEDURES-MANUAL-GSD-ISSUANCE-OF-REPORT-CERTIFICATION-OF-ANALYSIS.pdf	public	MGB13	GSD	2018-01-09	

MGB13	Mines and Geosciences Bureau - Regional Office 13	Procedures Manual	Procedures Manual: GSD - SOLID WASTE DISPOSAL-SANITARY LANDFILL FACILITY ASSESSMENT	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/PROCEDURES-MANUAL-GSD-SOLID-WASTE-DISPOSAL-SANITARY-LANDFILL-FACILITY-ASSESSMENT.pdf	public	MGB13	GSD	2017-12-18	
MGB13	Mines and Geosciences Bureau - Regional Office 13	Procedures Manual	Procedures Manual: MMD - ISSUANCE OF OTP-MOEP	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/PROCEDURES-MANUAL-MMD-ISSUANCE-OF-OTP-MOEP.pdf	public	MGB13	MMD-MTES	2018-01-03	
MGB13	Mines and Geosciences Bureau - Regional Office 13	Procedures Manual	Procedures Manual: MMD - PROCESSING AND ISSUANCE OF AREA STATUS-CLEARANCE	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/PROCEDURES-MANUAL-MMD-PROCESSING-AND-ISSUANCE-OF-AREA-STATUS-CLEARANCE.pdf	public	MGB13	MMD-MLSS	2017-10-01	
MGB13	Mines and Geosciences Bureau - Regional Office 13	Procedures Manual	Procedures Manual: MSESDD - APPLICATION FOR SAFETY ENGINEER AND SAFETY INSPECTORS PERMIT	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/PROCEDURES-MANUAL-MSESDD-APPLICATION-FOR-SAFETY-ENGINEER-AND-SAFETY-INSPECTORS-PERMIT.pdf	public	MGB13	MSESDD-SHS	2017-10-01	
MGB13	Mines and Geosciences Bureau - Regional Office 13	Procedures Manual	Procedures Manual: MSESDD - CEMCRR ISSUANCE PROCEDURE	PDF	no	http://www.mgbr13.ph/wp-content/uploads/2018/09/PROCEDURES-MANUAL-MSESDD-CEMCRR-ISSUANCE-PROCEDURE.pdf	public	MGB13	MSESDD-MEMS	2017-10-01	

Prepared by:

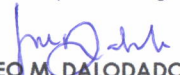

Jessiebeth L. Real
 Records Officer-Designate
 FOI Focal Person

Checked by:


JOSE SALVE E. CABILING
 Chief, Finance Administrative Division

Approved by:

By Authority of the Regional Director:


ROMEO M. DALODADO
 Chief, Geosciences Division
 Officer In-Charge

