

April 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Report of Income	2
3	4 Weekly Plenary Forum	5 Fuel Consumption and Vehicle Maintenance Reporting	6 Building Maintenance and Air-conditioning System Monitoring Reporting	7 Final deliberation of candidates for vacant positions — SPB	8 FAR 1, 1A-Summary of Appropriations, Allotment, Budget Utilization Report; Monthly Revenue Report; Summary Report of Disbursement	9
10 FAR 5-Revenue Report; Financial Statement (MDS Fund 101 & 151); Statement of Royalty Income Collected	11 Weekly Plenary Forum; Reports of Checks Issued; Accounting Files; Collections & Deposits	12	13	14	15	16
17	18 Weekly Plenary Forum	19	20	21	22	23
24	25 Weekly Plenary Forum	26	27	28	29	30